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NPDS

EDP (NPDS) INSTRUCTION No. 97	DATED 25/08/2008
LAST EDP (NPDS) INSTRUCTION No. 96	DATED 08/08/2007

Subject : Master Purification Exercise - Preparatory Work for Implementation of VIth Central Pay Commission Report in r/o Pensioners

Summary:

Printing of various lists as a preparatory measure of cleaning of fields of RNPDS Masters required for revision of pension under 6th Central Pay Commission.

As the 6th Central Pay Commission is going to be finalized, it is expected that revision work will be done entirely by the system (as done in the case of implementation of One Rank One Pension). Availability of latest information and authentication of the various fields necessary for affecting revision in our RNPDS Masters, will, therefore, be pre-requisite for revision through computers. The complete and accurate information in the RNPDS Masters will reduce the rejection of cases in the DPDOs thereby facilitating pensioners to get timely revision of pension and arrears thereof.

2. To facilitate quick revision through computers, this office has modified and developed few programs for authentication / updation of various fields in the RNPDS Masters. All Decentralized DPDOs and EDP centers (for non-decentralized DPDOs) will generate listing that will be printed Bank Branch Code wise and within Bank Branch Code, HO Number wise. After verification of the above fields, RNPDS masters will be updated by proposing correction through proper correction format.

3. As most of DPDOs are working in decentralized environment and are well versed in manual as well as processing work, it is expected from them that these lists will be examined critically so that any significant information left out, necessary for revision,

may be intimated to HQrs. EDP Centre. While developing the software for revision, this information would be taken into consideration.

4. **This exercise is being done to ensure correctness of the entitlements of all the cases specially w.e.f. 01-01-2006 thereby facilitating the accurate revision of pension. In case of mistake, if any, it should be got corrected by proposing corrections through GCF format except for commutation cases where Trans-Code 82 will be used.** DPDOs are required to check the various lists to ensure the correctness of the data specifically with reference to the different dates namely disability date up to, normal rate date from, date of birth of pensioner and various rates and dates of commutation. As regards the fields namely date of commencement of pension, RO Code, Rank, Group of pension and qualifying service these fields were already updated during the implementation of Government of India order on improvement in the pension of Personnel below officer rank (PBOR).

5. The software to print the various lists is being sent along with the instructions given below:

5.1 **Module for Printing of Disability Cases** – The two programs of this module are modified. PDDISDTE will extract the disability cases. The extraction file will be sorted on two keys at position 75 & 1. Lengths of keys are 6 & 7 respectively. PDDISDTP will print these extracted cases.

5.1.1 While printing the disability cases list, two options are given in the program PDDISDTP i.e. “C” for complete listing of Disability cases and “E” for List of Disability cases wherein disability date up to is not for life and disability element is being paid or disability date up to is more than 31-12-2005 and disability element is zeros.

5.1.2 The “Complete List” prints all the disability cases in which disability element is being paid along with the cases wherein disability date up to is more than 31-12-2005 but disability element has been discontinued in the period between 01-01-2006 to current month. In the “Complete List”, DPDOs are required to check all the fields w. r. t. pensioners’ PC files.

- 5.1.3 As regards the 2nd list, utmost care should be taken to verify this list, as this will have significant impact on the revision and calculation of arrears of pension. Each & every case requires thorough checking.
- 5.2 **Module for printing of Family Pension Cases** – The two programs of this module are modified. PDOFPDTE will extract the family pension cases. The extraction file will be sorted on two keys at position 75 & 1. The lengths of keys are 6 & 7 respectively. PDOFPDTP will print these extracted cases.
- 5.2.1 While printing the cases, two options are given in the program PDOFPDTP namely “C” for printing of complete list of family pension cases and “E” for printing of list of family pension cases where “normal rate date from” exceeds 31-12-2005 and wherein enhance pension or normal pension and pension being paid to the pensioner are not matching.
- 5.2.2 The complete list will contain all cases of family pension with message in certain cases. These cases are required to be verified carefully. Corrections may be proposed through GCF to get the data corrected in the RNPDS masters.
- 5.2.3 DPDOs are required to check the list printed with “E” option 100% so as to ensure the correctness of the data specifically with reference to enhance rate & normal rate of pension, normal rate date from (w. r. t. date of commencement of pension and date of birth of deceased) and pension column of the list. This list should be given preference in the wake of upcoming 6th Central Pay Commission.
- 5.3 **Module for printing of Cases where commuted portion of pension is being recovered** – There are two programs in this module. PDCMTEXT will extract the commutation cases. The extraction file will be sorted on two keys at position 67 & 1. The lengths of keys are 6 & 7 respectively. PDCMTPRT will print these extracted cases. While printing the cases, two options are given in the program namely “C” for complete listing of commutation cases and “E” for error listing of commutation cases.
- 5.3.1 In error listing, all the cases are required to be checked with due care so that correct rates and dates will be incorporated in the RNPDS masters. In some cases, field of date of commutation is zeros. DPDOs are to propose corrections for

correct dates in these cases so that commutation will automatically be restored after lapse of 15 years.

5.3.2 For rectification of incorrect data in the existing master, **all rates and dates of commutation** should be filled up in the format of Trans-code 82. If any amount is required to be made zeros, that rate-column should be filled up with “88888” and date will be made zeros automatically. For further details, DPDOs may refer HQrs. Instruction Order No. 83 dated 14-11-2003.

5.4 **Module for printing of Cases where Date of Birth is filled with age or blank** – There are two programs in this module. PDAGEEXT will extract the cases. The extraction file will be sorted on two keys at position 75 & 1. The lengths of keys are 6 & 7 respectively. PDAGEPRT will print these extracted cases.

This list will contain cases in which age of the pensioner is given instead of date of birth or zero/incorrect date of birth of the pensioner is given. Incorrect date of birth should be got corrected thru GCF format. **However, for the cases where age is given instead of date of birth, these cases will be verified by the DPDOs for the fact that age given in the master is actual age of pensioner at the time of commencement of pension.** For proposing corrections, these will be dealt in as follows :-

- The cases, wherein actual date of birth can be found out, correction for actual date of birth will be floated.
- The cases, wherein actual date of birth cannot be found out and age given is incorrect, correction for correct age will be floated thru GCF. First three digits out of 8 digit field will be used for proposing correction for age.
- The cases, wherein actual date of birth cannot be found out and age given is correct, no correction will be floated.

For the cases mentioned at Bullet 3 above, System will automatically convert age into date of birth field by subtracting age from year part of date of commencement giving year part of date of birth and taking 01 as month of birth & 01 as day of birth thereby completing 8 digits field of date of birth.

6. It may be ensured that the preparatory work i.e. verification of the requisite fields and updation of RNPDS masters for implementation of Government of India order on 6th Central Pay commission should be completed by 15th September 2008.

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