

IMPORTANT CIRCULAR

OFFICE OF THE CDA (PD), MEERUT CANTT.

No. AN/IV/MACP/Dec 2015

Dated:-21/12/2015

To,

1. Zonal Officer (PD), Jalandhar/ Delhi Cantt/ Pathankot/ Allahabad
2. All Sections in Main Office
3. All DPDOs
4. I. O. (PD) Cell Chandigarh

Sub: MACP for the Central Government Employees.

It is intimated that the next screening committee, for granting MACP to eligible candidates, is proposed to be convened shortly.

2. It is, therefore, requested to forward the names of all eligible individuals pertaining to your office/ section, whose MACPs are due between 01/07/2015 to 31/12/2015 in the enclosed Proforma, duly preliminary scrutinized based on the data's provided by the individuals, as per rules & conditions mentioned below, in one lot, addressed to the undersigned latest by 31/12/2015 without fail. The authenticity of the data's may please be ensured by the individuals through an undertaking signed by them.

(i) The individuals who will be completing 10/20/30 years of regular services between 01/07/2015 to 31/12/2015 but not have earned one/two/three promotions respectively.

(ii) The individuals who have earned less than three promotions and will be completing ten years of services in a same grade between 01/07/2015 to 31/12/2015.

(iii) The individuals who are drawing grade pay of Rs. 1800/- at present and will be completing 10/20/30 years of regular services between 01/07/2015 to 31/12/2015.

3. The names of all eligible individuals whose MACPs were due before 30/06/2015, but could not be forwarded to this office in compliance of this office circular No. AN/IV/MACP/June, 2015 Dated:-18/03/2015 may also be furnished in enclosed Proforma with full justification of the delay.

4. All non entitled individuals whose names received in your office for granting MACP may please be informed accordingly to the concerned individual at your end, under intimation to this office. It is advised to not forward the names of the individuals who do not fall in the aforesaid category and period.

5. Non receipt of the same by due date, it will be deemed that no such cases are pending and, accordingly, the same will be reflected in the board. This office will not be held responsible for such lapse.

6. Following cases will not be entertained and will be sent back to your office for justification of reasons.

(a) Cases having incomplete data's and informations, as called for, in prescribed format.

(b) Cases received without preliminary scrutinized and in piece meal manner.

(c) Cases not received on prescribed format.

7. It is requested to adhere the time schedule strictly and ensure to forward the names of all eligible candidates in the enclosed proforma before **31/12/2015**.

8. **'NIL' reports are also required.**
Please acknowledge receipt.

Encl. As above.

— sd —
(Ajay Kumar Aggrawal)
Sr. Accounts Officer (AN)

Copy to:-

EDP Cell — for uploading on website of this office.


(Ajay Kumar Aggrawal)
Sr. Accounts Officer (AN)

Proforma

1	2	3	4	5	6	7	8	9	10	11	12	13
Sl. No.	Name & Present Grade	A/C No.	Date of Birth	Date of Apt. in DAD with Post	Length of Qualifying service as on 31/12/2015	Details of previous services counted, if any	Details of Promotions earned, if any, with date and Grade	Details of previous ACPs/ MACPs granted with their dates	Date from which I/I/III Financial up gradation to be sought for by the individuals along with details of MACP	Present serving Station	Remarks, if any	Signature of individual/ensuring that data's provided in proforma are correct]

- Aforesaid data's are preliminary scrutinized for granting MACP, and the individuals as mentioned above are entitled for MACP as quoted in Column 10.

Signature

(ZO/ DPDO/O.I/C)